



Citrus County Board of County Commissioners

Department of Growth Management
Department of Fire Rescue
3600 W. Sovereign Path, Lecanto, FL 34461
www.citrusbocc.com

OPEN RECORDS CHECK

PAYMENT MUST BE MADE PRIOR TO CONDUCTING RESEARCH

We accept the following methods of payment: Check, Credit Card, and Debit Card

- Please contact me regarding payment via Credit or Debit Card
- I have included my check # _____ made payable to: **Citrus County BOCC**

**Please check the applicable box below for research needed (only one per form).
This form and payment may be submitted via the contact information below your selection.**

- Building Permit** **\$50**
Email: permit@citrusbocc.com Phone: (352) 527-5310
Mail: 3600 W. Sovereign Path, Suite 111, Lecanto, FL 34461
- Code Compliance** **\$50**
Email: coderesearch@citrusbocc.com Phone: (352) 527-5350
Mail: 3600 W. Sovereign Path, Suite 147, Lecanto, FL 34461
- Land Development – for Land Use Verification Form**
Go to: <https://www.citrusbocc.com/plandev/landdev/applications/land-use-verification-form.pdf>
- Fire Rescue** **\$50**
Email: fireinfo@citruscountyfire.com Phone: (352) 527-5406
Mail: 3600 W. Sovereign Path, Suite 141, Lecanto, FL 34461

NOTICE: *The County will only research open or expired building permits, active violation investigations or current fire safety violations. This records check is not all inclusive, should not to be relied upon and is not guaranteed or warranted for any purpose. All pending liens are recorded in the Citrus County Official Records and can be researched through the Clerk of Courts.*

Research the property located at:

Address: _____ City: _____ State: FL
Alternate Key #: _____ Legal Description: _____

Requested by: _____ Company: _____
Address: _____
Phone: _____ Fax: _____ Email: _____ Date: _____

Do Not Write Below This Line - for Citrus County Office Staff Only

- > **Building Division: Open or expired permits?** **Yes** **No**
Results: _____
Researched By: _____ Date: _____
- > **Code Compliance: Active Violation Investigations?** **Yes** **No**
Results: _____
Researched By: _____ Date: _____
- > **Fire Rescue: Active Violations?** **Yes** **No**
Results: _____
Researched By: _____ Date: _____